

Interpersonal Communication Fall 2020

Dr. Kim McCall Office Hours: MWF 12:45-1:45

Office: Rolfs 211A

Class meets via Zoom MWF 11:45-12:35 from Aug 31- Dec 9

Email: mccall@ufl.edu (fastest way to get a response is to email me directly versus using Canvas)

TA Faith Aldrich Email faldrich@ufl.edu

LECTURES, READINGS, AND ASSIGNMENTS

Week 1 (Aug 31): Course Introduction and Nature of IPC ch 1.

Week 2 (Sept 7): (NO class Monday)

Nature of Interpersonal Communication

Week 3 (Sept 14): Listening ch. 7

Pick Groups and Discuss Final Project

Week 4 (Sept 21): Self Concept: Development and Maintenance ch. 3

Extra Credit due Friday Sept 25 (ch 1,3,4,7)

Week 5 (Sept 28): M Perception ch. 4

W Exam I on Wednesday Sept 30 (covers chs 1,3,4,7)

F Activity

Week 6 (Oct 5): Relational Development all week ch. 9

Week 7 (Oct 12): M Verbal versus Nonverbal Comm and Gesture ch. 5,6

W Gesture cont'd and Space

F Work in groups (decide which 7 concepts from the book each person will do-need 21 different concepts) Email list to TA

Extra Credit for Exam II due Friday (ch 2,5,6,9)

Week 8 (Oct 19): M Touch and Decide Nonverbal Activity

W Nonverbal activity

F Activity

Week 9 (Oct 26) M Culture and discuss Intercultural Paper ch. 2

W Group Work/Activity

F Exam 2 Friday (covers chs 2,5,6,9)

Week 10 (Nov 2): M Intimacy and Communication Climate ch. 12

W Intimacy and Communication Climate Cont'd

F Intercultural paper due Friday

In class, everyone take turns describing the person they interviewed and the cultural differences they found.

Week 11 (Nov 9): M Conflict and Negotiation chs. 10, 11

Monday Extra credit for Exam 3 is due (chs. 10,11,12)

W NO CLASS-Veteran's Day

F Conflict and Negotiation

Friday Turn in Group checklist of specific Concepts-First Draft-see syllabus for an example)

Week 12 (Nov 16): M Conflict and Negotiation Activity

W Finances and Interpersonal Relationships

F Finances and Interpersonal Relationships

Week 13 (Nov 23): M Exam 3 (covers (chs. 10,11,12)

W and F NO CLASS-Thanksgiving

For Final Group Projects, **ALL GROUP PROJECTS AND CHECKLISTS ARE DUE NOVEMBER 29th BY 11:59 PM.** This is the Sunday the week of Thanksgiving. If you wish to turn it in early you are more than welcome to do so. So every person in the class will turn in their checklist and project BEFORE the date listed below. The dates below are when we will view them in class. Make sure every group member **submits to the discussion board** their **typed checklist** of specific concepts, listed in the exact same order as they will be presented **AND the final group project to Canvas.** I use this as my grade sheet. If concepts are out of order, or missing, I take points off for those errors.

Week 14 (Nov 30): M Groups 1 & 2

W Groups 3 & 4

F Groups 5 & 6

Week 15 (Dec 7): M Groups 7 & 8

W Last day of class activity

F No class-Reading Day There is no exam during final exam week. Your last test is Exam 3.

Zoom Meeting Rules:

This class will be run using the same rules as in the classroom. If you wouldn't do it in the classroom, don't do it when we meet during class time via Zoom.

-Please arrive to our Zoom meeting five minutes early (just like you would arrive early to a live classroom). We need to allow each student into the Zoom meeting from the waiting room and that will take a few minutes.

-You must wear appropriate clothing (no nudity, no pajamas, no bathing suits, etc).

-Avoid distracting behaviors. For example, you would not cook a meal, fold laundry, engage in gardening etc. in the classroom so please don't do it during our Zoom class meeting.

-Don't have conversations with other people in your location. Even though your mic is muted, we can see that you are not participating and engaged in class.

Extra Credit: NO LATE EXTRA CREDIT ACCEPTED

-Type 25 questions FROM THE BOOK. (NOT from lecture). Use multiple choice and true/false types of questions. Include a separate answer sheet. **Include the page number from the book where you found the information.** Application questions are the type of question I use most often.

-Example: 1. Cliffy and Muffy are holding hands. This is an example of haptics.

A. TRUE B. FALSE

-Test 1 Answer Sheet

Question 1. A-True Page 189

-You must submit a copy to Canvas on the day and time it is due **AND** you must email it to your TA by 9 Am the day it is due (but recommend the night before so you don't forget it). When you email it to the TA you must in the subject heading write Your Name, Attendance Number, and Extra Credit 1 (or whatever the assignment is).

You are emailing it to your TA for an important reason: your TA will merge all the extra credit questions into one document and send it out to everyone who turned in extra credit to the TA.

You can turn in extra credit via email to your TA early and you can upload to canvas early, but no late extra credit accepted.

Explanation of Assignments:

Intercultural paper: NO LATE PAPERS ACCEPTED

- You are expected to turn in a 2-3 page typed paper.
- Interview someone from a different culture than your own for 45 minutes and discuss how communication is different.
- Use concepts discussed in the book in chapters 2 (p 43-48) and ch 6. Compare and contrast how your culture is different from the other person's through out the paragraphs expected below.
- In the first paragraph, discuss why the person you interviewed feels part of a certain culture.
- The next five paragraphs should cover the five cultural norms discussed in chapter 2 (p 43-48). For example, the second paragraph would cover low versus high context, the third would cover individualism vs collectivism, the fourth would cover power distance the fifth would cover uncertainty avoidance and the sixth would cover achievement versus nurturing.
- The last paragraph should include any nonverbal differences and any other interesting information you found.
- The paper is worth 15 points. It is graded as either 15 points (great job) or 0 points (poor job and/or late).NO LATE PAPERS ACCEPTED.

Group Project: NO LATE GROUP PROJECTS ACCEPTED

- At the end of the semester each group is to take a maximum of 21 minutes to demonstrate what has been learned over the course of the semester. Each group should demonstrate proficiency in one major area of concentration. (For example- One major area of concentration could be Relationship Development).
- The form of the project is up to each group. Be creative. Use combinations of skits, graphics, YouTube videos, etc. to get your knowledge across to the audience. You can go low tech and use sock puppets, involve your family in skits, or if you want to go high tech and you know how to film all of your group members together and produce one skit, that is fine too. Have fun!

- You are NOT allowed to lecture (for example, stand up and just give a definition of each concept). I have already done that this semester. Do something different!!!!!!!

-During each skit, it is necessary to both show the concept and then tell the audience how what they just saw was an example of the concept. You could have one person approach another person sitting on a bench and sit way too close. The narrator (or interpersonal wizard) could freeze the scene and say, "That was a violation of intimate space. Only people who know each other very well should sit 0- 18 inches apart. Poor Muffy is really making a bad impression on Cliffy by sitting so close. See how Cliffy's face and body language show how uncomfortable he is? Okay, back to Cliffy and Muffy."

- You must stop and explain after each concept. So you will stop 21 times.

-Do NOT try to show two concepts at once.

-Have a different example for EACH concept. It makes it less confusing for your audience. In other words, if your theme is conflict, do not have 21 skits about whether the toilet paper roll should be placed over or under. Have 21 different conflict scenarios only one of which is about toilet paper, for example.

-You must **VISUALLY DISPLAY** the name and definition for **EACH** concept immediately **BEFORE** you demonstrate that concept. So before starting the skit for each concept, either hold up a piece of paper on which you have typed the name of the concept and the definition (make sure it is large and bold enough to read) or if you are high tech, put that information on the screen of your recording.

Group Checklist-Typed List of Specific Concepts -First and Final Draft:

The checklist of concepts should be easy for me to read so I can quickly check that you have correctly demonstrated the concept.

-Make the font size at least 14.

-Number each concept from 1-21 and **bold the concept and make it larger.**

-Underneath and tabbed to the right I want three items:

1) **DEF**-a brief definition

2) **SHOW ME**- tell me how you are specifically going to show the concept (be detailed!!!! Do not just give me a you tube address, explain in detail what I would see/hear) and

3) **EXPLANATION**- write how you are going to explain to the audience how what they just saw/heard showed your concept (again be detailed). It is better to have too much than too little.

A sample group checklist entry is below :

1. **INTIMATE DISTANCE** (Muffy)

-**DEF**- Use of space 0-18 inches, usually reserved for people in a very intimate relationship.

-**SHOW ME**- Muffy says, "Hello Boyfriend!" She smiles as she approaches Cliff who is sitting on a bench. Cliff responds, "Hello Girlfriend!" and pats the space right next to him on the bench. She sits five inches away from him and they smile at each other.

-**EXPLANATION**- This is an example of intimate distance. Intimate distance is 0-18 inches and used by people in an intimate relationship. Cliff and Muffy have identified they are in a close relationship by calling each other "girlfriend" and "boyfriend." Muffy sat within five inches of Cliff and based on both of their smiling faces, this was appropriate use of intimate interpersonal distance.

What NOT To Do on your group checklist: (I can't easily read or understand it)

Intimate Distance

Def how people use space

Show me Seinfeld video www.youtube.com/13889

Explanation video showed intimate distance

While Presenting Your Group Project:

-1) Each group member may have info written on ONE SIDE of a 3 x 5 notecard . Failure to comply will result in 20 points being subtracted from your individual group grade!! (For example, if your group earns 90 points, but you use both sides of a 3 x 5 card, your grade will drop to a 70!!! You are not allowed to read off of anything other than one side of a 3 x 5 card. Even if you are playing the role of someone who would normally read off of cue cards, you are NOT allowed to read! **DO NOT READ ANYTHING!!!!**

-2) You must **visually identify** for the audience the **name and definition** of **every concept** covered **IMMEDIATELY BEFORE** it occurs. Do this by typing the name of the concept and definition for each concept on a piece of paper and show it to the screen, or write it on your video screen. You cannot show a piece of paper with more than one concept written on it.

-3) You cannot present two concepts at the same time.

-4) You will stop 21 times and **EXPLAIN** what we just saw, immediately after doing the skit for each concept.

-5) All concepts must come from the textbook.

-6) **By Sunday November 29th by 11:59 PM**

-Upload Each Group Member's Checklist to the Discussion Board and label who is going 1st, 2nd, 3rd, etc.

Each group member must upload a typed sheet that has each concept in the order it will be demonstrated (a checklist). Be detailed! This is the sheet I will use to grade you. Make sure you do not switch the order of the concepts (or leave one out during your presentation) or points will be deducted. Remember to be detailed! Make sure at the top of the checklist you write your Group Number, Everyone's Name and Attendance Number and Your Topic.

-Upload Each Group Member's Skit to the Discussion Board and label who is going 1st, 2nd, 3rd, etc.

-7) Your group must go on the day you are assigned. Be prepared to go even if a group member does not show up or submit their work.

-5) Your group presentation can be less than 21 minutes, but you cannot go over 21 minutes. No credit will be given for any material you ran out of time for and could not say.



SPC 2300 INTRODUCTION TO INTERPERSONAL COMMUNICATION Departmental Syllabus

Course Description: You engage in interpersonal transactions with many different people on a daily basis. Arguing with your roommate, discussing Gator sports with your friends, or asking someone out on a date are all examples of interpersonal communication. Your ability to communicate with different people (i.e. strangers, friends, lovers) in different contexts (i.e. home, school, work) will increase your ability to achieve a variety of goals (such as making friends, getting a raise at work, etc). In this course, you will learn what interpersonal communication is, how to analyze different aspects of interpersonal communication, and how to improve your interpersonal communication skills.

Required Text Book: Adler, R., Rosenfeld, L., and Proctor, R. (2020). *Interplay: The Process of Interpersonal Communication*. New York: Oxford University Press (14th Edition).

Students are responsible for all assigned readings as well as any supplemental materials provided by your instructor.

Semester Schedule:

-This schedule includes university holidays and drop deadlines. See your instructor's addendum for the day to day schedule of readings and assignments.

Sept 7 Labor Day-No Classes

Nov 23 Last Day to Drop

Nov 11 Veteran's Day-No Classes

Nov 25 and 27-Thanksgiving- No Classes

Dec 9 Last Day of Classes

Course Requirements:

Exam One	100 points
Exam Two	100 points
Exam Three	100 points
Final Project	100 points
Intercultural Paper	15 points
Attendance and Participation	<u>85 points</u>
	500 points possible

Possible Extra Credit Points 10 points (See Instructor's addendum)

Point System

A =93-100% Or	465-500 points
A-=90-92 % Or	450-464
B+=87-89% Or	435-449
B=83-86% Or	415-434
B-=80-82% Or	400-414
C+=77-79% Or	385-399
C =73-76% Or	365-384
C-=70-72% Or	350-364

Course Policies and Assignments: (Please see your instructor's addendum for additional policies and information)

Attendance and Participation: A combination of lecture, discussion, and exercises are necessary to understand and analyze interpersonal communication. Thus, attendance and participation are mandatory! Three days (or hours in Tues/Thurs classes) of absences are allowed throughout the semester. These are to be used for illness, death in the family, etc. You do NOT get three days (hours) to miss class to have fun and then get three days (hours) excused for illness. Each day (hour) missed for whatever reason counts as an absence. Use your three days (hours) wisely. For each day (hour) past the third that you miss, 20 POINTS will be DEDUCTED from your 85 points. So if you miss three days(hours), your attendance grade is 85. If you miss four days (hours), your attendance grade is an 65, and so on. Once all the points have been deducted from your attendance grade, any remaining points that need to be deducted will be deducted from your final point total in the class. During each class, attendance will be recorded by the TA.

-Arriving late or leaving early will result in a late mark. **THREE LATE MARKS = 1 ABSENCE!!** You must be in class at least 40 minutes for each 50 minute segment to get credit for being in class for that 50 minute block. Being in class 39 minutes or less per 50 minute block is equivalent to an absence!!!

Missing and Making up an assignment:

-You cannot turn in your intercultural paper late.

-You cannot turn in your group project late

- If you miss one exam, you will have **24 points deducted off the grade you earn.** You only have one week to make up an exam. Failure on your part to reschedule the exam within one week will result in a grade of a 0.

-You can only miss one exam and have points deducted. If you miss more than one exam, your grade will be a 0.

Assignments for the Intercultural Paper, Participation Points, and the Final Project:

-These assignments are determined by each instructor. Please review your instructor's addendum for a complete explanation of each assignment.

Your well-being is important to the University of Florida.

-The U Matter, We Care initiative is committed to creating a culture of care on our campus by encouraging members of our community to look out for one another and to reach out for help if a member of our community is in need. If you or a friend is in distress, please contact umatter@ufl.edu so that the U Matter, We Care Team can reach out to the student in distress. A nighttime and weekend crisis counselor is available by phone at 352-392-1575. The U Matter, We Care Team can help connect students to the many other helping resources available including, but not limited to, Victim Advocates, Housing staff, and the Counseling and Wellness Center. Please remember that asking for help is a sign of strength. In case of emergency, call 9-1-1.

Students with Disabilities

"Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565), www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodations. Students with disabilities should follow this procedure as early as possible in the semester."

Problems or Concerns- If you have any questions or concerns regarding this course, please first see your instructor. If you need additional help, please contact Dr. Kim McCall